Quick Search for:
librarian

Occupations matching "librarian"

The search results are listed in a rank order that is calculated on the relevance of the occupational title, alternate titles, description, tasks, and detailed work activities associated with the keyword you entered.

Select the Relevance Score to view the specific items matched by your search within the occupation.

<table>
<thead>
<tr>
<th>Relevance Score</th>
<th>Code</th>
<th>Occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>25-4021 00</td>
<td>Librarians</td>
</tr>
<tr>
<td>82</td>
<td>14-4121 00</td>
<td>Library Assistants, Clerical</td>
</tr>
<tr>
<td>81</td>
<td>25-1002 00</td>
<td>Library Science Teachers, Postsecondary</td>
</tr>
<tr>
<td>80</td>
<td>25-2022 00</td>
<td>Middle School Teachers, Except Special and Career/Technical Education</td>
</tr>
<tr>
<td>80</td>
<td>25-0111 00</td>
<td>Archivists</td>
</tr>
<tr>
<td>80</td>
<td>43-0711 00</td>
<td>File Clerks</td>
</tr>
<tr>
<td>77</td>
<td>25-0431 00</td>
<td>Library Technicians</td>
</tr>
<tr>
<td>71</td>
<td>19-3093 00</td>
<td>Historians</td>
</tr>
<tr>
<td>70</td>
<td>25-1112 00</td>
<td>Law Teachers, Postsecondary</td>
</tr>
<tr>
<td>68</td>
<td>43-0511 00</td>
<td>Mail Clerks and Mail Machine Operators, Except Postal Service</td>
</tr>
<tr>
<td>62</td>
<td>25-0999 00</td>
<td>Education, Training, and Library Workers, All Other</td>
</tr>
<tr>
<td>62</td>
<td>25-0411 00</td>
<td>Teacher Assistants</td>
</tr>
<tr>
<td>62</td>
<td>25-2031 00</td>
<td>Secondary School Teachers, Except Special and Career/Technical Education</td>
</tr>
<tr>
<td>60</td>
<td>25-0111 00</td>
<td>Audio-Visual and Multimedia Collections Specialists</td>
</tr>
<tr>
<td>59</td>
<td>11-3033 00</td>
<td>Education Administrators, Postsecondary</td>
</tr>
<tr>
<td>59</td>
<td>11-9338 00</td>
<td>Education Administrators, All Other</td>
</tr>
<tr>
<td>59</td>
<td>13-1199 00</td>
<td>Business Operations Specialists, All Other</td>
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<tr>
<td>58</td>
<td>15-1161 00</td>
<td>Computer User Support Specialists</td>
</tr>
<tr>
<td>58</td>
<td>29-2071 00</td>
<td>Medical Records and Health Information Technicians</td>
</tr>
<tr>
<td>54</td>
<td>43-0012 00</td>
<td>Legal Secretaries</td>
</tr>
</tbody>
</table>
Summary Report for:
25-4021.00 - Librarians

Administer libraries and perform related library services. Work in a variety of settings, including public libraries, educational institutions, museums, corporations, government agencies, law firms, non-profit organizations, and healthcare providers. Tasks may include selecting, acquiring, cataloguing, classifying, circulating, and maintaining library materials; and furnishing reference, bibliographical, and readers’ advisory services. May perform in-depth, strategic research, and synthesize, analyze, edit, and filter information. May set up or work with databases and information systems to catalogue and access information.

Sample of reported job titles: Librarian, Reference Librarian, Public Services Librarian, Library Media Specialist, Library Director, Technical Services Librarian, Catalog Librarian, Children’s Librarian, Serials Librarian, Medical Librarian

Tasks

- Analyze patrons’ requests to determine needed information, and assist in furnishing or locating that information.
- Search standard reference materials, including online sources and the Internet, to answer patrons’ reference questions.
- Teach library patrons basic computer skills, such as searching computerized databases.
- Plan and teach classes on topics such as information literacy, library instruction, and technology use.
- Review and evaluate materials, using book reviews, catalogs, faculty recommendations, and current holdings, to select and order print, audiovisual, and electronic resources.
- Locate unusual or unique information in response to specific requests.
- Explain use of library facilities, resources, equipment, and services, and provide information about library policies.
- Plan and deliver client-centered programs and services such as special services for corporate clients, storytelling for children, newsletters, or programs for special groups.
- Respond to customer complaints, taking action as necessary.
- Develop library policies and procedures.

Tools & Technology

Tools used in this occupation:

- Bar code reader equipment — Barcode scanners
**Education**

<table>
<thead>
<tr>
<th>Percentage of Respondents</th>
<th>Education Level Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>64</td>
<td>Master's degree</td>
</tr>
<tr>
<td>12</td>
<td>Bachelor's degree</td>
</tr>
<tr>
<td>8</td>
<td>Associate's degree</td>
</tr>
</tbody>
</table>

**Interests**

Interest code: CSE

- **Conventional** — Conventional occupations frequently involve following set procedures and routines. These occupations can include working with data and details more than with ideas. Usually there is a clear line of authority to follow.
- **Social** — Social occupations frequently involve working with, communicating with, and teaching people. These occupations often involve helping or providing service to others.
- **Enterprising** — Enterprising occupations frequently involve starting up and carrying out projects. These occupations can involve leading people and making many decisions. Sometimes they require risk taking and often deal with business.

**Work Styles**

- **Cooperation** — Job requires being pleasant with others on the job and displaying a good-natured, cooperative attitude.
- **Adaptability/Flexibility** — Job requires being open to change (positive or negative) and to considerable variety in the workplace.
- **Attention to Detail** — Job requires being careful about detail and thorough in completing work tasks.
- **Integrity** — Job requires being honest and ethical.
- **Concern for Others** — Job requires being sensitive to others’ needs and feelings and being understanding and helpful on the job.
- ** Dependability** — Job requires being reliable, responsible, and dependable, and fulfilling obligations.
- **Independence** — Job requires developing one’s own ways of doing things, guiding oneself with little or no supervision, and depending on oneself to get things done.
- **Self Control** — Job requires maintaining composure, keeping emotions in check, controlling anger, and avoiding aggressive behavior, even in very difficult situations.
- **Initiative** — Job requires a willingness to take on responsibilities and challenges.
- **Analytical Thinking** — Job requires analyzing information and using logic to address work-related issues and problems.

**Work Values**
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Tools & Technology

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Wages & Employment Trends

National

Median wages (2011) $26.59 hourly, $55,300 annual
Employment (2010) 166,800 employees
Projected growth (2010-2020) Slower than average (3% to 9%)
Projected job openings (2010-2020) 51,400
Top industries (2010) Educational Services, Government

State & National

Select a State Go


Sources of Additional Information

Disclaimer: Sources are listed to provide additional information on related jobs, specialties, and/or industries. Links to non-DOL Internet sites are provided for your convenience and do not constitute an endorsement.